



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

DONALD L. WOLFE, Director

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

May 29, 2007

IN REPLY PLEASE

REFER TO FILE: **PJ-1**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**WHITTIER NARROWS RECREATION AREA  
LEGG LAKE FISHING PIER PROJECT  
ADOPT AND ADVERTISE  
C.P. 69511; SPECS. 6840  
SUPERVISORIAL DISTRICT 1  
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER AND  
THE DIRECTOR OF PARKS AND RECREATION THAT YOUR BOARD:**

1. Find the project categorically exempt from the California Environmental Quality Act (CEQA).
2. Adopt plans and specifications for Legg Lake Fishing Pier project at Whittier Narrows Recreation Area at an estimated construction cost of \$515,000, funded by the State Rivers and Mountains Conservancy pursuant to the Water Security, Clean Drinking Water, Coastal Beach Protection Bond Act (Proposition 50); and instruct the Executive Officer of the Board to advertise the project for construction bids in accordance with the Instruction Sheet for Publishing Legal Advertisements (Enclosure C).
3. Approve the enclosed Youth Employment Plan (Enclosure B).
4. Authorize the Director of Public Works to execute a Consultant Services Agreement with the apparent lowest responsible bidder to prepare a baseline construction schedule for a \$3,500 not-to-exceed fee, funded by existing project funds.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

Approval of the recommended actions will allow Public Works to obtain bids for construction of the Legg Lake Fishing Pier project at the Whittier Narrows Recreation Area.

The project consists of construction of an aluminum bridge and fishing pier, Americans with Disabilities Act (ADA)-compliant path-of-travel and interpretive signage, an information kiosk, landscaping, and irrigation. The ADA path-of-travel includes installation of seven new accessible parking stalls, sidewalk and ramps, and accessible use of the bridge and fishing pier.

The proposed Agreement requires the apparent lowest responsible bidder to prepare a baseline construction schedule that conforms to the County's schedule specification, which is critical to successfully manage construction activities by both the contractor and the County. Bid specifications provide that if the apparent lowest responsible bidder fails to complete an acceptable schedule, the Director of Public Works may return to your Board to recommend that the bidder be determined nonresponsible and recommend awarding the Construction Contract to the next lowest responsible bidder, contingent on that bidder completing a baseline schedule that conforms to the County's specifications.

### **Implementation of Strategic Plan Goals**

These actions meet the County Strategic Plan Goals of Fiscal Responsibility and Children and Families' Well-Being by investing in public infrastructure that will enhance activities that promote good health and social and emotional well-being.

### **FISCAL IMPACT/FINANCING**

The project is currently funded by the State Rivers and Mountains Conservancy pursuant to the Water Security, Clean Drinking Water, Coastal Beach Protection Bond Act (Proposition 50) in the amount of \$500,000. In light of the rising construction costs currently being experienced throughout the construction industry, Public Works obtained an independent cost estimate, which predicted a construction cost of \$515,000. This would increase the overall project budget to \$912,000.

Based on the potential for increased project costs beyond the available funding and the volatility of the current construction market, we are recommending that your Board proceed with obtaining bids for construction and defer any adjustments to the project budget until the bid process has been completed. At that time, we will return to your

Board with final recommendations regarding the project scope, funding, and the Contract award.

The Project Schedule and Budget Summary are included in Enclosure A.

### **Operating Budget Impact**

Following the completion of the project, Parks and Recreation does not anticipate any impact to the Operating Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The total project cost includes a 1 percent allocation to the Civic Art Fund per your Board's Civic Art Policy adopted on December 7, 2004.

A standard Construction Contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for Contract termination, renegotiation, and hiring qualified displaced County employees will be included.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the Contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of Contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure that the Contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

### **ENVIRONMENTAL DOCUMENTATION**

The project is categorically exempt from CEQA according to Sections 15303 (e) and 15304 (a) and (b) of the State CEQA Guidelines and Classes 3 (b) and 4 (a) and (c) of the Environmental Document Reporting Procedures and Guidelines, adopted by your Board on November 17, 1987, because the project provides for construction of a limited number of new small appurtenant structures, minor grading, and landscaping at existing facilities.

Whittier Narrows Recreation Area is a Federal facility under the jurisdiction of the United States Army Corps of Engineers and is operated and maintained by Parks and Recreation. As a Federal facility, all projects at Whittier Narrows Recreation Area must comply with the National Environmental Policy Act. The U.S. Army Corps of Engineers has determined that the project is in compliance with the National Environmental Policy Act as a categorical exclusion in accordance with 40 CFR 1508.4 and 33 CFR 230.9 and that the project, when considered individually and cumulatively, does not have significant effects on the quality of the human environment.

### **CONTRACTING PROCESS**

On December 12, 2002, your Board authorized Parks and Recreation to award an As-Needed Design Services Agreement to CMA (Transystems). On October 16, 2005, Parks and Recreation issued a Notice to Proceed to provide architectural/engineering design and consultant services for the Whittier Narrows Recreation Area Legg Lake Fishing Pier project.

Advertising for bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Enclosure C).

As requested by your Board on February 3, 1998, this Contract opportunity will be listed on the Doing Business with Us website.

Following receipt of bids scheduled for July 3, 2007, we will return to your Board with final recommendations regarding the project scope, funding, and the Contract award.

The Honorable Board of Supervisors  
May 29, 2007  
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Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The project specifications require the contractor to coordinate its construction schedule with the daily functions and activities of the park facility to minimize disruption of services and to maintain access to the park area during construction. It is anticipated that the project will begin construction in September 2007 and be completed in February 2008.

**CONCLUSION**

Please return an adopted copy of this letter to the Chief Administrative Office (Capital Projects Division), Parks and Recreation, and Public Works.

Respectfully submitted,

DONALD L. WOLFE  
Director of Public Works

DAVID E. JANSSEN  
Chief Administrative Officer

RUSS GUINEY  
Director of Parks and Recreation

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cc: County Counsel  
Office of Affirmative Action Compliance (Ozie Smith)  
Department of Public Social Services (GAIN/GROW Program)

May 29, 2007

**ENCLOSURE A**

**WHITTIER NARROWS RECREATION AREA  
LEGG LAKE FISHING PIER PROJECT  
ADOPT AND ADVERTISE  
C.P. 69511; SPECS. 6840**

**I. SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Construction Documents	09/13/06
Jurisdictional Approvals	11/13/06
Construction Contract Award	08/21/07
Construction Start	09/17/07
Substantial Completion	02/22/08
Final Acceptance	04/24/08

## II. PROJECT BUDGET SUMMARY

Cost Category	Proposed Project Budget
Plans and Specifications	\$ 77,034
Plan Review	\$ 13,895
Construction	\$ 515,000
Change Order (20 percent)	<u>103,000</u>
Total Construction	\$ 618,000
Equipment	\$ 15,000
Civic Art	\$ 5,920
Miscellaneous Expenditures	\$ 10,000
Consultant Services	\$ 48,375
County Services	\$ 123,776
<b>TOTAL</b>	<b>\$ 912,000</b>

May 29, 2007

**ENCLOSURE B**

**WHITTIER NARROWS RECREATION AREA  
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**YOUTH EMPLOYMENT PLAN**

**Background:**

The project will provide an aluminum bridge and fishing pier, information kiosk, and Americans with Disabilities Act access.

**Task(s) that may be performed by At-Risk Youth:**

No elements of this project were found suitable for segregation from the plans and specifications for separate Contracts to be performed by at-risk youth. However, the plans and specifications encourage the contractor to employ at-risk youth on the project.

**Youth Employment Goal:**

Under the provisions of the Los Angeles County Regional Park and Open Space District policy on employment of youth, the youth employment minimum obligation of the County of Los Angeles is \$15,739,750 (equal to 50 percent of the total maintenance and servicing funding from Proposition A of 1992 and 1996). The County of Los Angeles has met its youth employment goal; however, Parks and Recreation continues to actively pursue employment opportunities for youth on projects that have tasks identified as being appropriate for youth workers.



May 29, 2007

**ENCLOSURE C**

**WHITTIER NARROWS RECREATION AREA  
LEGG LAKE FISHING PIER PROJECT  
ADOPT AND ADVERTISE  
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PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE  
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<b><u>SD</u></b>	<b><u>SPECS</u></b>	<b><u>PROJECT</u></b>	<b><u>BID DOC FEE</u></b>	<b><u>DATE OF BID OPENING</u></b>
1	6840	Whittier Narrows Recreation Area Legg Lake Fishing Pier project 555 Durfee Avenue South El Monte, CA 91733	\$50	7/3/07

Copies of the project manual and drawings may be obtained at the Cashier's office, Department of Public Works, Mezzanine Floor, 900 South Fremont Avenue, Alhambra, California 91803, for the fee stated above. For bid information, please call Mr. Ron Beal of Architectural Engineering Division at (626) 458-2587. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office before 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 11 a.m. on this date in Conference Room B, 5th Floor, at 900 South Fremont Avenue, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess an A license classification at the time of bid. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

### **OTHER INSTRUCTIONS**

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7 a.m. to 5:30 p.m.



Con 72 horas de notificación, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 South Fremont Avenue), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del Departamento al (626) 458-4081 o TDD (626) 282-7829, de lunes a jueves de las 7 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated June 5, 2007.

Specs. 6840

SACHI A. HAMAI, EXECUTIVE OFFICER  
OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LOS ANGELES